

503

Decree

of November 10th 2006

on more detailed arrangement of planning permission proceedings, public law contract and planning measure

Ministry for Regional Development stipulates in accordance with §193 of the Act No. 183/2006 Coll., on town&country planning and building regulations (the Building Act):

Part one

Subject matter

§1

- (1) This decree regulates contents necessities of:
- a) application for planning information;
 - b) applications for issue of individual planning permission types and appendixes;
 - c) information on intention within an area, and on submitting application for planning permission issue;
 - d) individual planning permission types;
 - e) information on proposed decision within summary planning permission proceedings;
 - f) notification about an intention within an area for planning approval issue;
- (2) This decree further regulates contents necessities of:
- a) public law contract that replaces a planning permission;
 - b) planning measure on a building ban;
 - c) planning measure on area demolition or reclamation.

Part two

Planning permission proceedings

Volume I

Application for planning information

(To §21, par. 4 of the Building Act)

§2

- (1) Application for a planning information shall be submitted on forms, which contents necessities are specified in appendixes No. 1 and 2 to this decree.
- (2) Applicant for a planning information shall state in the application, according to §21, par. 1, letter d) of the Building Act, the facts that allow examination whether the intended construction meets requirements of §104, par. 1 of the Building Act.
- (3) An applicant shall attach two copies of situation drawing, which contents necessities are specified in part B of the planning information application form (appendixes No. 1 and 2 of this decree), to the application for a planning information.

Volume II

Application for planning permission issue

(To §86, par. 6 of the Building Act)

§3

Application for construction situation permission

- (1) Application for construction situation permission shall be submitted on a form, which contents necessities are specified in appendix No. 3 to this decree.
- (2) Appendixes in the part B of the form for construction situation permission (appendix No. 3 of this decree) and documentation according to appendix No. 4 of this decree, that is elaborated in an extent and detail respecting conditions within an area and construction character, shall be attached by the applicant to the application for construction situation permission.
- (3) In cases of constructions for which the planning permission proceedings are connected with selected procedures according to a special legal regulation¹, the

¹ Act No. 100/2001 Coll., on environmental impact assessment and on changes of some related acts (the act on environmental impact assessment), as amended by later regulations. §45h and 45i of the act No. 114/1992 Coll., on nature and landscape protection and preservation, as amended by later regulations.

construction environmental impact documentation and environmental impact assessment shall be attached to the application for the construction situation permission.

- (4) Graphic appendixes of an application and documentation shall be attached in two copies, and if the local municipal authority is not a building office then in three copies.

§4

Application for issuing a decision on land use change

- (1) Application for issuing a decision on land use change shall be submitted on a form, which contents necessities are specified in appendix No. 5 to this decree.
- (2) Appendixes in the part B of the form of application for issuing a decision on land use change (appendix No. 5 of this decree) and documentation according to appendix No. 6 of this decree, that is elaborated in an extent and detail respecting conditions within an area and the proposed change character, shall be attached by the applicant to the application for issuing a decision on land use change.
- (3) In cases when the planning permission proceedings are connected with selected procedures according to a special legal regulation¹, the proposed change environmental impact documentation and environmental impact assessment of the proposed land use change shall be attached to the application for issuing a decision on land use change.
- (4) Graphic appendixes of an application and documentation shall be attached in two copies, and if the local municipal authority in the place of the change is not a building office then in three copies.

§5

Application for issuing a decision on structure change

- (1) Application for issuing a decision on structure change shall be submitted on a form, which contents necessities are specified in appendix No. 3 to this decree.
- (2) Application for issuing a decision on structure change contains the same necessities and appendixes as an application for construction situation permission, just a proper attention shall be paid to the extent and impacts of requested changes that could endanger, in particular, life and health of people, life and health of animals, security, environment, or interests of national monuments preservation, and adequately also to requirements on public transport and technical infrastructure.

§6

Application for issuing a decision on parcelling or consolidation of land

- (1) Application for issuing a decision on parcelling or consolidation of land shall be

submitted on a form, which contents necessities are specified in appendix No. 7 to this decree.

- (2) Appendixes in the part B of the form of application for issuing a decision on parcelling or consolidation of land (appendix No. 7 of this decree) shall be attached by the applicant to the application for issuing a decision on parcelling or consolidation of land.
- (3) Graphic appendixes of an application shall be attached in two copies, and if the local municipal authority in the place of parcelling or consolidation is not a building office then in three copies.

§7

Application for issuing a permission within a protective zone

- (1) Application for issuing a permission within a protective zone shall be submitted on a form, which contents necessities are specified in appendix No. 8 to this decree.
- (2) Appendixes in the part B of the form of application for issuing a permission within a protective zone (appendix No. 8 of this decree) shall be attached by the applicant to the application for issuing a permission within a protective zone.
- (3) Graphic appendixes of an application shall be attached in two copies, and if the local municipal authority in the place of the protective zone is not a building office then in three copies.

Volume III

Information on intention within an area, and on submitting application for planning permission issue

(To §87, par. 4 of the Building Act)

§8

- (1) Information on intention within an area, and on submitting application for planning permission issue contains
 - a) identification of applicant according to §37, par. 2 of the rules of administrative procedure,
 - b) subject of the planning permission proceedings and its brief characterization,
 - c) tract numbers of the respective grounds,
 - d) information whether the subject of planning permission proceedings requires environmental impact assessment,
 - e) place and time of oral proceedings accessible to the public, possibly combined with local inquiry,
 - f) advice that objections, binding standpoints, and remarks may be presented by the proceedings participants, respective authorities, and other persons during the oral proceedings at the latest, otherwise they will be disregarded.

- (2) Part of the information is a graphic presentation of the intention comprising a situation drawing of the planning permission proceedings subject, and its relations and impacts on surroundings, particularly distances from neighbouring grounds and buildings thereon, possibly also illustration of the intention appearance.

Volume IV

Planning permission

(To §92, par. 5 of the Building Act)

§9

Decision on construction situation

- (1) Decision on construction situation, apart from general decision necessities and necessities specified by §92 of the Building Act, contains
- a) type and purpose of the construction to be situated,
 - b) tract numbers and type of grounds according to the Land Registry, where the construction is to be situated,
 - c) situation of the construction on the ground, particularly distances from ground borders and neighbouring buildings,
 - d) specification of a space layout of the construction, particularly a ground plan size, height, shape, and basic capacity data,
 - e) delimitation of an area being impacted by the construction.
- (2) Decision on construction situation further contains conditions that assure
- a) accord of the construction situation with objectives and tasks of town & country planning, particularly with planning documentation,
 - b) urban and architectonic prerequisites for elaboration of design documentation that shall resolve integration of the construction into the area, preservation of civilizational, cultural, and natural values of the area, protection of people's health, and protection of environment,
 - c) further prerequisites for construction design preparation (§92, par. 1 of the Building Act),
 - d) prerequisites and requirements arising from binding standpoints of respective authorities,
 - e) connection of the construction to the public transport and technical infrastructure,
 - f) protection of rights and legally protected interests related to real estates,
 - g) use of the construction by persons with a limited ability to walk and orientate.
- (3) In cases of the building office decisions concerning the fact that simple structures, landscaping, and facilities listed in §104, par. 2, letter d) to m) of the

Building Act, require neither a notification nor a building permit (§78, par. 2 of the Building Act), the decision on construction situation contains also conditions for construction realization.

- (4) If a construction is marked as unfit for summary building permit proceedings (§117, par. 1 of the Building Act), this marking is a contents necessity of the decision on construction situation.
- (5) Graphic appendix of a decision on construction situation, verified by a building office, contains a drawing of the area current state in the scale of a cadastral map with indication of the building plot, required construction situation, with illustrated relations and impacts to neighbourhood, particularly distances from the ground borders and neighbouring constructions, possibly also a selected part of the documentation according to appendix No. 4 of this decree. For line constructions longer than 1000 m and for particularly large constructions there may be added a floor projection of the construction on a map scaled 1:10 000 to 1:50 000.

§10

Decision on land use change

- (1) Decision on land use change, apart from general decision necessities² and necessities specified by §92 of the Building Act, contains
 - a) tract numbers and type of grounds according to the Land Registry which are involved in the change,
 - b) area delimitation and new land use specification.
- (2) Decision on land use change contains further conditions that assure
 - a) accord of new land use with objectives and tasks of town & country planning, particularly with planning documentation,
 - b) urban and architectonic prerequisites for elaboration of design documentation, that shall resolve integration of new land use into the existing environment, preservation of civilizational, cultural, and natural values of an area, protection of people's health, and protection of environment,
 - c) further prerequisites for design preparation of land use change (§92, par. 1 of the Building Act),
 - d) prerequisites and requirements arising from binding standpoints of respective authorities,
 - e) connection of an area to the public transport and technical infrastructure and way of its sound drainage,
 - f) protection of rights a legally protected interests related to real estates.
- (3) Decision on land use change contains also conditions for construction situation according to §9, provide that a new construction is to be situated in the given area.
- (4) In cases of the building office decisions concerning the fact that simple

² §68 and 69 of the administrative procedure rules

structures, landscaping, and facilities listed in §104, par. 2, letter d) to m) of the Building Act, require neither a notification nor a building permit (§78, par. 2 of the Building Act), the decision on land use change contains also conditions for the change realization.

- (5) Graphic appendix of a decision on land use change, verified by a building office, contains a drawing of the area current state in the scale of a cadastral map with indication of the new-used land borders and way of its new use, and possibly also a selected part of the documentation according to appendix No. 6 of this decree. For particularly large land use changes there may be added information on a map scaled 1:10 000 to 1:50 000.

§11

Decision on structure change

- (1) Decision on a structure change, apart from general decision necessities² and necessities specified by §92 of the Building Act, contains
 - a) indication of a structure to be changed, tract numbers and type of grounds according to the Land Registry where the structure is situated,
 - b) specification of structure changes and changes of its impacts on land use.
- (2) Decision on a structure change contains further conditions that assure
 - a) accord of the structure change and change of its impacts on land use with objectives and tasks of town & country planning, particularly with planning documentation,
 - b) urban and architectonic prerequisites for elaboration of design documentation, that shall resolve preservation of civilizational, cultural, and natural values of an area, protection of life and people's health, protection of life and health of animals, safety and environment,
 - c) further prerequisites for design preparation of the construction (§92, par. 1 of the Building Act),
 - d) prerequisites and requirements arising from binding standpoints of respective authorities,
 - e) connection of the structure change to the public transport and technical infrastructure,
 - f) protection of rights a legally protected interests related to real estates,
 - g) utilisation of the structure by persons with a limited ability to walk and orientate.
- (3) In cases of the building office decisions concerning the fact that simple structures, landscaping, and facilities listed in §104, par. 2, letter d) to m) of the Building Act, require neither a notification nor a building permit (§78, par. 2 of the Building Act), the decision on structure change contains also conditions for the change realization.
- (4) If a structure change is marked as unfit for summary building permit proceedings (§117, par. 1 of the Building Act), this marking is a contents necessity of the decision on structure change.

- (5) Graphic appendix of a decision on structure change, verified by a building office, contains a drawing of the area current state in the scale of a cadastral map with indication of the changed structure and its changes, possibly also a selected part of the documentation according to appendix No. 4 of this decree, particularly drawings of views on the structure if its appearance changes.

§12

Decision on on parcelling or consolidation of land

- (1) Decision on parcelling or consolidation of land, apart from general decision necessities² and necessities specified by §92 of the Building Act, contains
- a) tract numbers and type of grounds according to the Land Registry which are involved in the parcelling or consolidation of land,
 - b) determination of new plots borders together with indication of accesses to each of them from a publicly available road.
- (2) Decision on a structure change contains further conditions that assure
- a) accord with objectives and tasks of town & country planning, particularly with planning documentation,
 - b) prerequisites and requirements arising from binding standpoints of respective authorities,
 - c) protection of rights a legally protected interests related to real estates.
- (3) Graphic appendix of a decision on parcelling or consolidation of land, verified by a building office, contains a situation drawing of the area current state in the scale of a cadastral map with indication of the new plots borders and accesses to each of newly created plot from a publicly available road.

§13

Decision on protective zone

- (1) Decision on protective zone, apart from general decision necessities² and necessities specified by §92 of the Building Act, contains
- a) identification of a protected structure, facility, or land, and tract numbers and type of grounds according to the Land Registry which are involved in the protective zone,
 - b) specification of bans or limitations of certain activities in order to protect life, health of people, and environment from negative impacts of operation of industrial, agricultural, transport, and other structures, or in order to protect structures and facilities from negative impacts of surroundings,
 - c) decision expiration time, if it is possible to set it in advance.
- (2) Decision on a protective zone contains further conditions that assure
- a) accord with objectives and tasks of town & country planning, particularly with planning documentation,
 - b) prerequisites and requirements arising from binding standpoints of

respective authorities,

- c) protection of rights a legally protected interests related to real estates.
- (3) Graphic appendix of a decision on protective zone, verified by a building office, contains a drawing of the area current state in the scale of a cadastral map with indication of the protective zone borders and protected structures, facilities, and land. For protective zones of line constructions longer than 1000 m and for particularly large constructions the said information shall be added on a map scaled 1:10 000 to 1:50 000.

Part three

Summary planning permission proceedings

§14

Information on decision verdict proposal within summary planning permission proceedings

(To §95, par. 6 of the Building Act)

- (1) Information on decision verdict proposal, that is to be issued within a summary planning permission proceedings, contains
 - a) verdict proposal of the respective planning permission,
 - b) notification about the manner and terms for submission of planning permission proceedings participants' objections and remarks of public,
 - c) notification about the place and time when it is possible to view the materials.
- (2) Part of this information is a graphic depiction of the intention containing similar necessities as specified in §9, par. 5, §10, par. 5, §11, par. 5, or §12, par. 3.

Part four

Planning approval

§15

Notification about intention within an area for planning approval issue

(to §96, par. 8 of the Building Act)

- (1) Notification about intention within an area for planning approval issue shall be submitted on a form which contents necessities are specified in the appendix No. 9 of this decree.

- (2) In his notification about intention within an area the applicant shall provide facts to be assessed proving that conditions, as specified in §96, par. 1 and 2 of the Building Act, for issue of planning approval instead of planning permission are met.
- (3) Graphic appendixes listed in part B of the form for notification about intention within an area for planning approval issue (appendix No. 9 of this decree) shall be attached to the notification about intention within an area.
- (4) Graphic appendixes as per par. 3 shall be attached in two copies, and if the local municipal authority is not a building office then in three copies.

Part five

Public law contract

(To §78, par. 4 of the Building Act)

- (1) A public law contract contains identification of contract parties and third persons, who are those persons who were participants in planning permission proceedings.
- (2) A public law contract replacing a planning permission contains further, in case of decision on
 - a) structure situation, similar necessities as those stipulated in §9, par. 1 and 2; its graphic appendix contains necessities as specified in §9, par. 5,
 - b) land use change, similar necessities as those stipulated in §10, par. 1 and 2; its graphic appendix contains necessities as specified in §10, par. 5,
 - c) structure change, similar necessities as those stipulated in §11, par. 1 and 2; its graphic appendix contains necessities as specified in §11, par. 5.

Part six

Planning measure

§17

Planning measure on building ban

(To §99, par. 2 of the Building Act)

- (1) Planning measure on building ban contains
 - a) delimitation of an area including tract numbers and structures thereon according to the Land Registry for which the building ban applies,
 - b) extent and content of construction activities limitation or ban,
 - c) conditions following the standpoints of respective authorities,
 - d) expiration of the building ban, if it can be specified beforehand.

- (2) Part of planning measure on building ban is a verified drawing on a cadastral map³ copy with indication of the area for which the building ban applies.
- (3) If a planning measure on building ban comprises a particularly large area, the information according to par. 1, letter a) shall be replaced by a description of the respective area and its borders, and the appendix according to par. 2 shall be replaced by a map scaled 1 : 5000 with indication of the area for which the building ban applies.

§18

Planning measure on area demolition or reclamation

(To §100, par. 3 of the Building Act)

- (1) Planning measure on area demolition or reclamation contains
 - a) delimitation of an area including tract numbers and structures thereon according to the Land Registry for which the measure on demolition or reclamation applies,
 - b) list of plots that must be adapted or made safe with description of the manner of realization,
 - c) list of structures and facilities that must be removed, made safe, or adapted with description of the manner of realization,
 - d) specification of planning, construction-technical, and safety prerequisites for area demolition or reclamation realization,
 - e) specification of planning, architectonic, and urban prerequisites for future area use,
 - f) conditions following the standpoints of respective authorities.
- (2) Within a planning measure on area demolition or reclamation there shall be marked the planning documentation that expires in the respective area, and delimited the area where it expires (§100, par. 4 of the Building Act).
- (3) Part of planning measure on area demolition or reclamation is a verified drawing on a cadastral map³ copy with indication of the area for which the measure on demolition or reclamation applies.
- (4) If a planning measure on area demolition or reclamation comprises a particularly large area, the information according to par. 1, letter a) shall be replaced by a description of the respective area and its borders, and the appendix according to par. 3 shall be replaced by a map scaled 1 : 5000 with indication of the area for which the measure on area demolition or reclamation applies.

³ §6, par. 3, letter c) of the decree No. 162/2001 Coll., on providing data from the Land Registry of the Czech Republic.

Part seven

Effect

§19

This decree takes effect as of January 1st 2007.

Minister:

Mgr. Gandalovič, in his own writing

The respective authority address

Authority:

Street:

Postal code, municipality:.....

Place and date

Subject: Application for planning information

in accordance with §21, par. 1, letters a) to c), par. 2 to 4 of the act No. 183/2006 Coll., on town & country planning and building regulations (Building Act), and §2 of the decree No. 503/2006 Coll., on more detailed arrangement of planning permission proceedings, public law contract and planning measure.

On prerequisites of land use and land use changes

(particularly on the basis of planning materials and planning documentation)

On planning permission issue

on structure or facility situation

on land use change

on structure change and on changed structure impact on land use

on protective zone

On planning approval issue

Part A.

I. Applicant

natural person

first name, last name, date of birth, permanent residence (or another address for mail delivering)

natural person carrying out business activities – application is related to the person's business activity

first name, last name, type of business activity, ID No., address registered in the Trade Register or in another regulated register (or another address for mail delivering)

corporate body

name or trade company, ID No. or similar information, seat address (or another address for mail delivering), person authorised to act on behalf of the corporate body

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If the application for information provision has been submitted by several persons, the information as per the item I. is attached in a separate appendix:

yes no

Applicant acts:

independently

is represented by: first name, last name / name or trade company, delegate; permanent residence / seat address (or another address for mail delivering):

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II. Grounds affected by a change intention within the area

Municipality	Cadastral area	Tract No.	Type of land according to the Land Registry	Surface area

If the intention is proposed for several grounds, the applicant shall attach information as per item II. in a separate appendix:

yes no

III. Information on actual state of using the grounds and structures thereon

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IV. Information on intention to make a change within the area

- purpose and technical realization of structure
- structure changes and changes of its impacts on land use
- land use change

protective zone establishment

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V. Proposed changes

Plan view and vertical arrangements of proposed changes:

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Plan view size and height of the structure, its shape, appearance, and segmentation:

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VI. Possible demands for connection to public transport and technical infrastructure

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VII. Modifications of free (non-developed) areas

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applicant's or his delegate's signature

Part B.

Appendixes to the application:

1. Graphic appendix in two copies, containing a situation drawing of the actual area state in the scale of a cadastral map, including tract numbers, and indicating the planning permission proceedings subject in question, indicating the proposed intention, its relations and impact on surrounding, particularly distances from ground borders and neighbouring structures.

2. Power of attorney for the case of powers delegation, unless there exists a power of attorney for several proceedings, or power of attorney for the records.

The respective authority address

Authority:

Street:

Postal code, municipality:.....

Place and date

Subject: Application for planning information

about prerequisites of simple structures realization

in accordance with §21, par. 1, letter d), par. 2 to 4 of the act No. 183/2006 Coll., on town & country planning and building regulations (Building Act), and §2 of the decree No. 503/2006 Coll., on more detailed arrangement of planning permission proceedings, public law contract and planning measure.

Part A.

I. Applicant

natural person

first name, last name, date of birth, permanent residence (or another address for mail delivering)

natural person carrying out business activities – application is related to the person's business activity

first name, last name, type of business activity, ID No., address registered in the Trade Register or in another regulated register (or another address for mail delivering)

corporate body

name or trade company, ID No. or similar information, seat address (or another address for mail delivering), person authorised to act on behalf of the corporate body

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If the application for information provision has been submitted by several persons, the information as per the item I. is attached in a separate appendix:

yes no

Applicant acts:

independently

is represented by: first name, last name / name or trade company, delegate;
permanent residence / seat address (or another address for mail delivering):

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II. Grounds affected by the intention

Municipality	Cadastral area	Tract No.	Type of land according to the Land Registry	Surface area

If the intention is proposed for several grounds, the applicant shall attach information as per item II. in a separate appendix:

yes no

III. Information on actual state of using the grounds and structures thereon

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IV. Information on intention to make a change within the area

- purpose and technical realization of structure
- structure changes and changes of its impacts on land use

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V. Proposed changes

Plan view and vertical arrangements of proposed changes:

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Plan view size and height of the structure, its shape, appearance, and segmentation:

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VI. Possible demands for connection to public transport and technical infrastructure

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VII. Modifications of free (non-developed) areas

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VIII. Justification of the architectonic and urban structure design and its integration into area

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IX. Impacts of the structure and its operation particularly on health of people and the environment

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X. Extent of building site and arrangement of building site equipment

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XI. Information for assessment, whether the intended structure meets the following requirements:

complies with general requirements on constructions,

- is situated within a developed area or an area with development potential,
- does not change conditions within an area in a substantial way, particularly the architectonic and urban character of the area is preserved,
- intended structure does not require environmental impact assessment according to special regulation,
- has no new demands on public transport and technical infrastructure.

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applicant's or his delegate's signature

Part B.

Appendixes to the application:

- 1. Graphic appendix in two copies, containing a situation drawing of the actual area state in the scale of a cadastral map, including tract numbers, and indicating the proposed structure situation or proposed structure change situation, changes of its impacts on land use, indicating its relations and impact on surrounding, particularly distances from ground borders and neighbouring structures.
- 2. Information described under item XI.
- 3. Power of attorney for the case of powers delegation, unless there exists a power of attorney for several proceedings, or power of attorney for the records.

The respective authority address

Authority:

Street:

Postal code, municipality:

Place and date

Subject: Application for planning permission issue

on structure or facility situation

on structure change and on changed structure impact on land use

in accordance with §86 and in relation to §79 and 81 of the act No. 183/2006 Coll., on town & country planning and building regulations (Building Act), and §3 and 5 of the decree No. 503/2006 Coll., on more detailed arrangement of planning permission proceedings, public law contract and planning measure.

Part A.

I. Applicant

natural person

first name, last name, date of birth, permanent residence (or another address for mail delivering)

natural person carrying out business activities – application is related to the person's business activity

first name, last name, type of business activity, ID No., address registered in the Trade Register or in another regulated register (or another address for mail delivering)

corporate body

name or trade company, ID No. or similar information, seat address (or another address for mail delivering), person authorised to act on behalf of the corporate body

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If the application for permission issue has been submitted by several persons, the information as per the item I. is attached in a separate appendix:

yes no

Applicant acts:

independently

is represented by: first name, last name / name or trade company, delegate;
permanent residence / seat address (or another address for mail delivering):

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II. Structure / structure change place

Proposed grounds for structure situation:

Municipality	Cadastral area	Tract No.	Type of land according to the Land Registry	Surface area

If the structure change is proposed, the applicant shall provide its identification according to the Land Registry.

If the structure / structure change is proposed across several grounds / structures, the applicant shall attach information as per item II. in a separate appendix:

yes no

III. Participants, who have proprietary rights to grounds for structure / structure change situation

Ground tract No.: Cadastral area:

Structure – identification according to the Land Registry:

Owner:

natural person

first name, last name, date of birth, permanent residence (or another address for mail delivering)

natural person carrying out business activities – application is related to the person's business activity

first name, last name, type of business activity, ID No., address registered in the Trade Register or in another regulated register (or another address for mail delivering)

corporate body

name or trade company, ID No. or similar information, seat address (or another address for mail delivering), person authorised to act on behalf of the corporate body

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Owner acts: independently is represented
Ground is owned by: applicant other person
Structure is owned by: applicant other person

If the structure / structure change is proposed across several grounds / structures, the applicants shall attach information as per item III. as a separate appendix:

yes no

IV. Participants, who have other property rights to grounds for structure / structure change situation

Ground tract No.: Cadastral area:

Structure – identification according to the Land Registry:

Type of right: (e.g. right of user, mortgage, pre-emption right)

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Right holder: first name, last name / name or trade company, delegate;
permanent residence / seat address (or another address for mail delivering):

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If the structure / structure change is proposed across several grounds where other property rights exist, the applicants shall attach information as per item IV. as a separate appendix: yes no

V. Information about existing use of the respective grounds and structures thereon

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VI. Basic data on structure / structure change

Type of intended structure / its change:

Plan view size, height of structure / its change:

Purpose (capacity) of structure / its change:

VII. Environmental impact assessment of structure / its change according to special regulation

the structure / structure change does not require environmental impact assessment:

neither the act No. 100/2001 Coll., nor §45h and 45i of the act No. 114/1992 Coll., apply

a statement of the respective authority shall be presented saying that the structure / its change is not a subject to environmental impact assessment according to the act No. 100/2001 Coll.

a standpoint of a nature preservation body excluding a major impact on an European significant locality or bird's area

an inquiry proceedings result certifying that the structure / its change can not have any significant environmental impact

the structure / structure change requires environmental impact assessment:

the structure / structure change had been assessed before an application for a permission issue was submitted – an applicant shall document a standpoint of the respective authority responsible for intention realization environmental impact assessment

the structure / structure change will be assessed concurrently with planning permission proceedings – an applicant shall submit the intention environmental impact assessment and documentation of the intention impacts on environment

VIII. List of proceedings other participants (not mentioned under items I. and III.)

First name, last name / trade name or company, representative, permanent residence (or another address for mail delivering):

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If the number of participants is great, the applicant shall attach information as per item VIII. as a separate appendix: yes no

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applicant's or his delegate's signature

Part B.

Appendixes to the application:

- 1. A proof of ownership rights of the applicant, or a proof of right based upon a contract to carry out a construction / structure change, or to make a measure to the grounds or buildings, if such rights can not be verified in the Land Registry.
- 2. An approval of land / building owner (if it is a different person than the applicant), where the construction is to be situated or the change carried out, issued on a basis of construction documentation, containing grounds / structure identification, and on a basis of the applicant's intention, supported with his/her verified signature and situation drawing, or possibly an agreement on allotment with a situation drawing as its appendix.
- 3. Power of attorney for the case of powers delegation, unless there exists a power of attorney for several proceedings, or power of attorney for the records.
- 4. A copy of cadastral map and a situation drawing of the actual area state in the scale of a cadastral map, including tract numbers, and indicating the building ground, required structure / structure change situation, its relations and impact on surrounding, particularly distances from ground borders and neighbouring structures.
- 5. For line constructions longer than 1000 m and for particularly large constructions there shall be added to the document as per item 4 a construction plot on a map scaled 1:10 000 to 1:50 000.
- 6. Documentation of the construction as per the appendix No. 4 of the decree No. 503/2006 Coll.
- 7. Standpoint or statement of the respective body or office, or results of the inquiry proceedings saying that the structure / structure change is not a subject to environmental impact assessment.
- 8. Standpoint of the respective authority to the intention realization impacts on environment, if issued.
- 9. Environmental impact assessment of the intention and documentation of the intention impacts on environment if the assessment is to be made within a planning permission proceedings.
- 10. Binding standpoints of the respective bodies and authorities, possibly their decisions equipped with legal force clauses, that an applicant attaches to the application if such standpoints or decisions were issued:
 - separately are attached to the documentation papers
 - stating the respective body/authority, reference number, and date of issue for the area of:
 - nature and landscape protection and preservation
 - protection of water
 - protection of air
 - protection of agricultural land resources
 - protection and preservation of forests
 - protection of raw materials deposits

- waste disposal
- protection of people's health
- veterinary care
- preservation of monuments
- road traffic and transportation
- railway transportation
- air transportation
- water transportation
- energetics
- utilisation of nuclear power and ionizing radiation
- electronic communications
- country defence
- country security
- civil defence
- fire protection
- labour safety
- others, if not stated above
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11. Opinions of the public and technical infrastructures owners of a possibility and way of the structure connection drawn in a situation drawing, that an applicant attaches to the application:

- separately are attached to the documentation papers stating the respective owner, reference number, and date of issue for the area of:
 - electricity
 - natural gas
 - water
 - sewerage
 - heat distribution
 - electronic communications
 - transportation
 - other

12. Opinions of the proceedings participants including municipality, if acquired before the proceedings start, or information that they were told about the application submission.

- 13. Separate attachments with information on:
 - applicants (point I. of the application)

- grounds and structures (point II. of the application)
- ownership and other rights (points III. and IV. of the application)
- other participants in proceedings (point VIII. of the application)

Contents and extent of application documentation for issue of a decision on construction or facility situation (DUR) or decision on a structure change and a change of its impact on land use

A) Introductory data

Identification information about applicant and elaborator of the documentation, identification of structure and grounds.

B) Covering report

1. Land and building ground characteristic

- a) location within municipality – developed municipality part – undeveloped municipality part,
- b) information about issued (approved) planning documentation,
- c) information on conformity of the intention with the planning documentation,
- d) information on fulfilling requirements of the respective authorities,
- e) possibilities of construction connection to public transport and technical infrastructure,
- f) geological, geomorphological, and hydro-geological characteristic, including mineral resources and underground water, areas for special interventions to the Earth's crust, and undermined areas,
- g) location in relation to floodplains,
- h) types and tract numbers of the respective grounds according to the Land Registry,
- i) access to the building ground during construction period, or access routes,
- j) assurance of water and energy during construction period.

2. Basic characteristic of construction and its use

- a) construction purpose and use,
- b) permanent or temporary structure,
- c) new construction or change of an existing structure,
- d) stages of construction works.

3. Brief construction data

- a) basic information about construction capacity (number of service units, their size, useful area, walled space, developed surface area etc.),
- b) total balance of all energetic sources, heat and hot water,
- c) total consumption of water (out of that technological water),
- d) expert estimation of sewerage and rain water,

- e) requirements on capacities of public networks communication lines,
- f) requirements on capacities of public network electronic communication facilities,
- g) foreseen date of construction start up,
- h) foreseen duration of construction period.

C) Summary technical report

1. Construction description

- a) reasons for the building ground selection,
- b) assessment of the construction site,
- c) principles of urban, architectonic, and design solution,
- d) principles of technical solution (in particular the layout, construction, technological, and operational solution),
- e) reasons for the proposed construction solution from the point of view of meeting the respective general construction requirements,
- f) in cases of changes to existing structures also information about their actual state; results of construction-technical survey, possibly historical survey, and statical assessment of bearing framework.

2. Specification of prerequisites for construction preparation

- a) data on performed and proposed surveys, known geological and hydro-geological conditions of the building ground,
- b) information on protective zones and borders of protective zones affected by the construction, paying special attention to constructions that are cultural monuments, or that are not cultural monuments but that are situated within the listed structures reservations or zones, stating the way of their preservation,
- c) stating requirements on demolitions or reclamations, demolishing works, and cutting down the trees and bushes,
- d) requirements on occupation of agriculture land and grounds dedicated to forests, stating the surface area and explaining whether the occupation is temporary or permanent,
- e) stating the ground-technical conditions of the respective area and construction coordination conditions, particularly taking into account access to the building ground, possible rerouting of infrastructure, connection of the building ground to water supplies, power, and draining the building ground,
- f) information on related structures, mass balances of earthworks, and implied requirements on supplies or deposits of earth, requirements on exterior and garden works.

3. Basic information on operation, and possibly on production programme and technology

- a) description of proposed production, or production programme,
- b) foreseen operation and production capacities,

- c) description of technologies, production programme, or materials handling, internal and external transport system, storage system and auxiliary facilities,
- d) proposal of parking system,
- e) estimation of materials consumption, raw materials,
- f) system of wastes disposal or their utilisation (recycling etc.), sewerage and rain water system,
- g) estimation of production water and power demands,
- h) air protection system,
- i) noise protection system,
- j) securing construction against trespassing.

4. Principles of construction fire prevention

Brief description of fire prevention concept from the constructional design point of view and ways of construction use:

- 1. space distances and specification of fire endangered areas,
- 2. system of evacuation of people and animals,
- 3. proposal of fire water resources, possibly of other extinguishing fluids and materials,
- 4. construction equipment with dedicated fire prevention facilities,
- 5. access roads and spaces for fire vehicles and equipment,
- 6. protecting the construction or ground by another construction of fire prevention, if the requirements on rescue and liquidation works or protection of inhabitants justify it.

5. Assuring a safe construction operation during its utilisation

6. Proposal of solution for utilising the construction by persons with limited ability to walk and orientate

Design principles of roads, spaces, and buildings taking into account the utilisation and accessibility for locomotive or sight handicapped persons.

7. Description of construction environmental impact and impact on protection of special interests

- a) solution of impacts of the construction, operation, or production on health of people or environment, possibly performing measures in order to eliminate or minimize negative impacts,
- b) solution of nature and landscape protection, or water resources and curative springs,
- c) proposal of protective and security zones implied by the nature of construction being realized.

8. Proposal of construction protection against negative impacts of external influences

- a) floods,
- b) landslides,

- c) undermining,
- d) seismicity,
- e) radon,
- f) noise in protected exterior spaces and in protected construction exterior spaces.

9. Civil defence

- a) measures resulting from civil defence requirements on utilisation of constructions for civil protection,
- b) prevention principles solution of serious accidents,
- c) zones of accident simulation planning.

D) Drawing documentation

- a) overview situation in a scale of 1 : 5000 (1 : 10000 to 1 : 50000 for line constructions longer than 1000 m and for particularly large constructions) documenting relations of the proposed construction or areal to the area urban structure, location within the settlement, relation to basic transport system, significant landscape components,
- b) global situation of the construction or areal, usually in a scale of 1 : 500 or 1 : 1000, for particularly large constructions in a scale of 1 : 2000 to 1 : 5000, indicating grounds borders and tract numbers including neighbouring grounds and connections to public transport and technical infrastructure, possibly with indication of protective zones, showing:
 1. existing structures,
 2. proposed structures, distances from ground's borders and neighbouring structures, their planimetric location, altitudinal situation, and height,
 3. borders of temporary and permanent building site,
 4. structures to be demolished,
 5. existing technical and transport infrastructure within the area and connection of the structure to these networks, indicating consolidated areas, roads, and green spaces,
 6. temporary or permanent occupation of agricultural land and grounds dedicated to forests,
 7. situation of areas, storages, social, and administrative spaces of the general contractor,
 8. entrance to the building ground.
- c) drawings in a sufficiently detailed scale, documenting global urban and architectonic integration of the construction into the area, and basic functional, volume, and layout design, heights of individual buildings, their architectonic expression; for line constructions these drawings may be replaced with coordination construction situation in a scale of 1 : 500 to 1 : 2000,
- d) construction design in a scale of 1 : 500 to 1 : 200, containing floor plans of the most significant floors, possibly also engineering structures

(constructions of large engineering structures in an adequate scale); in case of line constructions the construction design is prepared in a scale of 1 : 1000 to 1 : 200 for selected partial engineering structures (bridges, culverts, walls etc.),

- e) basic vertical sections, documenting floors' heights and depth of foundations of individual buildings, levels of existing and modified terrains, with indication of underground water level; in case of line constructions the vertical sections are replaced with a length-profile and characteristic sample sections,
- f) basic views of important buildings (for exposed buildings, possibly also panoramic depiction of the construction into the existing developed area, perspective views, axonometry etc., prepared on a special request of a building office or respective authority);
- g) views documenting integration of the construction into landscape,
- h) drawing of fire endangered spaces of the construction and neighbouring structures, and indication of access and emergency roads.

E) Documents part

- a) report on implementation of respective authorities' binding opinions, opinions of public transport and technical infrastructure owners, possibly standpoints of proceedings participants,
- b) binding opinions of respective authorities,
- c) opinions of public transport and technical infrastructure owners,
- d) possible standpoints of proceedings participants.

The respective authority address

Authority:

Street:

Postal code, municipality:

Place and date

Subject: Application for issuing a decision on land use change

in accordance with §86 and in relation to §80 of the act No. 183/2006 Coll., on town & country planning and building regulations (Building Act), and §4 of the decree No. 503/2006 Coll., on more detailed arrangement of planning permission proceedings, public law contract and planning measure.

Part A.

I. Applicant

natural person

first name, last name, date of birth, permanent residence (or another address for mail delivering)

natural person carrying out business activities – application is related to the person's business activity

first name, last name, type of business activity, ID No., address registered in the Trade Register or in another regulated register (or another address for mail delivering)

corporate body

name or trade company, ID No. or similar information, seat address (or another address for mail delivering), person authorised to act on behalf of the corporate body

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If the application for decision issue has been submitted by several persons, the information as per the item I. is attached in a separate appendix:

yes no

Applicant acts:

independently

is represented by: first name, last name / name or trade company, delegate;
permanent residence / seat address (or another address for mail delivering):

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II. Basic information about the area

Proposed grounds for land use change:

Municipality	Cadastral area	Tract No.	Type of land according to the Land Registry	Surface area
Surface area total (taking into account §80, par. 2, letter e) of the Building Act)				

If the land use change is proposed across several grounds, the applicant shall attach information as per item II. in a separate appendix:

yes no

III. Participants, who have proprietary rights to grounds and structures thereon

Ground tract No.: Cadastral area:

Structure – identification according to the Land Registry:

Owner:

natural person

first name, last name, date of birth, permanent residence (or another address for mail delivering)

natural person carrying out business activities – application is related to the person's business activity

first name, last name, type of business activity, ID No., address registered in the Trade Register or in another regulated register (or another address for mail delivering)

corporate body

name or trade company, ID No. or similar information, seat address (or another address for mail delivering), person authorised to act on behalf of the corporate body

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Owner acts: independently is represented
Ground is owned by: applicant other person
Structure is owned by: applicant other person

If the land use change is proposed across several grounds, the applicants shall attach information as per item III. as a separate appendix:

yes no

IV. Participants, who have other property rights to grounds and structures thereon

Ground tract No.: Cadastral area:

Structure – identification according to the Land Registry:

Type of right: (e.g. right of user, mortgage, pre-emption right)

.....

Right holder: first name, last name / name or trade company, delegate;
permanent residence / seat address (or another address for mail delivering):

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If the land use change is proposed across several grounds where other property rights exist, the applicants shall attach information as per item IV. as a separate appendix: yes no

V. Information about existing use of the respective grounds and structures thereon

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VI. Basic data on the area

Type, reasons, and ways of realization of intended land use changes:

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VII. Environmental impact assessment of the land use change

the land use change does not require environmental impact assessment:
 neither the act No. 100/2001 Coll., nor §45h and 45i of the act No. 114/1992 Coll., apply

- a statement of the respective authority shall be presented saying that the land use change is not a subject to environmental impact assessment according to the act No. 100/2001 Coll.
- a standpoint of a nature preservation body excluding a major impact on an European significant locality or bird's area
- an inquiry proceedings result certifying that the land use change can not have any significant environmental impact
- the land use change requires environmental impact assessment:
 - the land use change had been assessed before an application for a decision issue was submitted – an applicant shall document a standpoint of the respective authority responsible for intention realization environmental impact assessment
 - the land use change will be assessed concurrently with planning permission proceedings – an applicant shall submit the intention environmental impact assessment and documentation of the intention impacts on environment

VIII. List of proceedings other participants (not mentioned under items I. and III.)

First name, last name / trade name or company, representative, permanent residence (or another address for mail delivering):

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If the number of participants is great, the applicant shall attach information as per item VIII. as a separate appendix: yes no

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applicant's or his delegate's signature

Part B.

Appendixes to the application:

- 1. A proof of ownership rights of the applicant, or a proof of right based upon a contract to carry out a land use change, if such rights can not be verified in the Land Registry.
- 2. An approval of land / building owner (if it is a different person than the applicant), where the land use is to be carried out, issued on a basis of documentation, containing grounds / structure identification, and on a basis of the applicant's intention, supported with his/her verified signature and a situation drawing.
- 3. Power of attorney for the case of powers delegation, unless there exists a power of attorney for several proceedings, or power of attorney for the records.
- 4. A copy of cadastral map and a situation drawing of the actual area state in the scale of a cadastral map, including tract numbers, and indicating the required land use change, its relations and impact on surrounding, particularly distances from ground borders and neighbouring structures.
- 5. For particularly large land use changes there shall be added to the document as per item 4 a change depiction on a map scaled 1:10 000 to 1:50 000.
- 6. Documentation of the construction as per the appendix No. 6 of the decree No. 503/2006 Coll.
- 7. Standpoint or statement of the respective body or office, or results of the inquiry proceedings saying that the structure / structure change is not a subject to environmental impact assessment.
- 8. Standpoint of the respective authority to the intention realization impacts on environment, if issued.
- 9. Environmental impact assessment of the intention and documentation of the intention impacts on environment if the assessment is to be made within a planning permission proceedings.
- 10. Binding standpoints of the respective bodies and authorities, possibly their decisions equipped with legal force clauses, that an applicant attaches to the application if such standpoints or decisions were issued:
 - separately are attached to the documentation papers
 - stating the respective body/authority, reference number, and date of issue for the area of:
 - nature and landscape protection and preservation
 - protection of water
 - protection of air
 - protection of agricultural land resources
 - protection and preservation of forests
 - protection of raw materials deposits
 - waste disposal
 - protection of people's health

- veterinary care
- preservation of monuments
- road traffic and transportation
- railway transportation
- air transportation
- water transportation
- energetics
- utilisation of nuclear power and ionizing radiation
- electronic communications
- country defence
- country security
- civil defence
- fire protection
- others, if not stated above
-
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11. Opinions of the public and technical infrastructures owners of a possibility and way of the connection drawn in a situation drawing, that an applicant attaches to the application:

- separately are attached to the documentation papers stating the respective owner, reference number, and date of issue for the area of:
 - electricity
 - natural gas
 - water
 - sewerage
 - heat distribution
 - electronic communications
 - transportation
 - other

12. Opinions of the proceedings participants including municipality, if acquired before the proceedings start, or information that they were told about the application submission.

13. Separate attachments with information on:

- applicants (point I. of the application)
- proposed grounds (point II. of the application)
- ownership and other rights (points III. and IV. of the application)
- other participants in proceedings (point VIII. of the application)

Contents and extent of application documentation for issue of a decision on land use change

A) Introductory data

Identification information about applicant and elaborator of the documentation, identification of structure and grounds.

B) Covering report

1. Characteristic of the respective area, grounds, and structures thereon

- a) location within municipality – developed municipality part – undeveloped municipality part,
- b) information about issued (approved) planning documentation,
- c) information on conformity of the intention with the planning documentation,
- d) information on fulfilling requirements of the respective authorities,
- e) possibilities of construction connection to public transport and technical infrastructure,
- f) geological, geomorphological, and hydro-geological characteristic, including mineral resources and underground water, areas for special interventions to the Earth's crust, and undermined areas,
- g) location in relation to floodplains,
- h) types and tract numbers of the respective grounds according to the Land Registry,
- i) access to the building ground during construction period, or access routes,
- j) assurance of water and energy during construction period.

2. Basic characteristic of the proposed change in use

- a) existing use of the respective area, grounds, and structures thereon
- b) proposed land use change,
- c) in case of temporary change, specification of this change duration,
- d) area state arrangement after termination of this use change,
- e) proposal of manner and stages of the change realization.

3. Brief construction data

- a) total surface area of grounds impacted by the change,
- b) assessment of the land use change proposal according to §80, par. 2, letter e) of the Building Act,
- c) basic information about capacity,
- d) total balance of all energetic sources demands,
- e) total consumption of water (out of that technological water),

- f) information about run off conditions,
- g) expert estimation of sewerage water,
- h) requirements on capacities of public networks communication lines,
- i) requirements on capacities of public network electronic communication facilities,
- j) foreseen date of the change realization start up,
- k) foreseen duration of realization period.

C) Summary technical report

1. Proposed land use description

- a) reasons for the ground selection for the proposed change,
- b) assessment of the area,
- c) principles of urban, architectonic, and design solution,
- d) principles of technical solution

2. Specification of prerequisites for land use change preparation

- a) data on performed and proposed surveys, known geological and hydro-geological conditions of the area,
- b) information on protective zones and borders of protective zones affected by the change realization, paying special attention to constructions that are cultural monuments, or that are not cultural monuments but that are situated within the listed structures reservations or zones, stating the way of their preservation,
- c) stating requirements on demolitions or reclamations, demolishing works, and cutting down the trees and bushes,
- d) requirements on occupation of agriculture land and grounds dedicated to forests, stating the surface area and explaining whether the occupation is temporary or permanent,
- e) stating the ground-technical conditions of the respective area and realization coordination conditions, particularly taking into account access to the area, possible rerouting of infrastructure, connection of the area to water supplies, power, and draining the area,
- f) information on related changes in the area, mass balances of earthworks, and implied requirements on supplies or deposits of earth, requirements on exterior and garden works.

3. Basic information on operation

- a) description of proposed operation, or production programme,
- b) foreseen operation and production capacities,
- c) description of technologies, production programme, or materials handling, internal and external transport system, storage system and auxiliary facilities,
- d) proposal of parking system,
- e) estimation of materials consumption, raw materials,

- f) system of wastes disposal or their utilisation (recycling etc.), sewerage and rain water system,
- g) estimation of production water and power demands,
- h) air protection system,
- i) noise protection system,
- j) securing the area against trespassing.

4. Principles of fire prevention in the area

Brief description of fire prevention concept (from the foreseen land use point of view):

- 1. space distances and specification of fire endangered areas,
- 2. system of evacuation of people and animals,
- 3. proposal of fire water resources, possibly of other extinguishing fluids and materials,
- 4. area equipment with dedicated fire prevention facilities,
- 5. access roads and spaces for fire vehicles and equipment,
- 6. protecting the area by another construction of fire prevention, if the requirements on rescue and liquidation works or protection of inhabitants justify it.

5. Assuring a safe construction operation or utilisation

6. Proposal of solution for utilising the construction by persons with limited ability to walk and orientate

Design principles of roads, spaces, and buildings taking into account the utilisation and accessibility for locomotive or sight handicapped persons.

7. Description of proposed land use environmental impact and impact on protection of special interests

- a) solution of impacts of operation or production on health of people or environment, possibly performing measures in order to eliminate or minimize negative impacts,
- b) solution of nature and landscape protection, or water resources and curative springs,
- c) proposal of protective and security zones implied by the nature of proposed change being realized.

8. Proposal of area protection against negative impacts of external influences

- a) floods,
- b) landslides,
- c) undermining,
- d) seismicity,
- e) radon,
- f) noise.

9. Civil defence

- a) measures resulting from civil defence requirements on utilisation of the area for civil protection,
- b) prevention principles solution of serious accidents,
- c) zones of accident simulation planning.

D) Drawing documentation

- a) overview situation in a scale of 1 : 5000 documenting relations of the respective area to the area urban structure, location within the settlement, relation to basic transport system, significant landscape components,
- b) global situation of the change impacted area, usually in a scale of 1 : 500 or 1 : 1000, indicating connections to public transport and technical infrastructure, possibly with indication of protective zones, showing:
 1. respective area, distances from ground's borders and neighbouring structures, their planimetric location, altitudinal situation, and height,
 2. borders of temporary and permanent building site,
 3. structures to be demolished,
 4. existing technical and transport infrastructure within the area and connection of the structure to these networks
 5. indication of consolidated areas, roads, and green spaces,
 6. temporary or permanent occupation of agricultural land and grounds dedicated to forests,
 7. situation of areas, storages, social, and administrative spaces of the general contractor,
 8. entrance to the respective area.
- c) drawings in a sufficiently detailed scale, documenting global urban and architectonic solution of the proposed land use change,
- d) basic vertical sections, documenting the proposed terrain modifications, levels of existing and modified terrains, with indication of underground water level,
- e) depending on the proposed land use change nature, possibly also views documenting its integration into landscape, prepared on a special request of a building office or respective authority.

E) Documents part

- a) report on implementation of respective authorities' binding opinions, opinions of public transport and technical infrastructure owners, possibly standpoints of proceedings participants,
- b) binding opinions of respective authorities,
- c) opinions of public transport and technical infrastructure owners,
- d) possible standpoints of proceedings participants.

The respective authority address

Authority:

Street:

Postal code, municipality:

Place and date

Subject: Application for issuing a decision on parcelling or consolidation of land

in accordance with §86 and in relation to §82 of the act No. 183/2006 Coll., on town & country planning and building regulations (Building Act), and §6 of the decree No. 503/2006 Coll., on more detailed arrangement of planning permission proceedings, public law contract and planning measure.

Part A.

I. Applicant

natural person

first name, last name, date of birth, permanent residence (or another address for mail delivering)

natural person carrying out business activities – application is related to the person's business activity

first name, last name, type of business activity, ID No., address registered in the Trade Register or in another regulated register (or another address for mail delivering)

corporate body

name or trade company, ID No. or similar information, seat address (or another address for mail delivering), person authorised to act on behalf of the corporate body

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If the application for decision issue has been submitted by several persons, the information as per the item I. is attached in a separate appendix:

yes no

Applicant acts:

independently

is represented by: first name, last name / name or trade company, delegate;
permanent residence / seat address (or another address for mail delivering):

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II. Proposed grounds for parcelling or consolidation:

Municipality	Cadastral area	Tract No.	Type of land according to the Land Registry	Surface area

If the parcelling or consolidation is proposed across several grounds, the applicant shall attach information as per item II. in a separate appendix:

yes no

III. Participants, who have proprietary rights to grounds and structures thereon

Ground tract No.: Cadastral area:

Structure – identification according to the Land Registry:

Owner acts: independently is represented

If the parcelling and consolidation is proposed across several grounds, the applicants shall attach information as per item III. as a separate appendix:

yes no

IV. Participants, who have other property rights to grounds and structures thereon

Ground tract No.: Cadastral area:

Structure – identification according to the Land Registry:

Type of right: (e.g. right of user, mortgage, pre-emption right)

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Right holder: first name, last name / name or trade company, delegate;
permanent residence / seat address (or another address for mail delivering):

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If the parcelling or consolidation is proposed across several grounds where other property rights exist, the applicants shall attach information as per item IV. as a

separate appendix: yes no

V. Reasons for parcelling or consolidation of land

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VI. List of proceedings other participants (not mentioned under items I. and III.)

First name, last name / trade name or company, representative, permanent residence (or another address for mail delivering):

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If the number of participants is great, the applicant shall attach information as per item VI. as a separate appendix: yes no

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applicant's or his delegate's signature

Part B.

Appendixes to the application:

- 1. A proof of ownership rights of the applicant, or a proof of right based upon a contract to carry out a measure to land or structures; these proofs shall be attached if such rights can not be verified in the Land Registry.
- 2. Power of attorney for the case of powers delegation, unless there exists a power of attorney for several proceedings, or power of attorney for the records.
- 3. A copy of cadastral map and a situation drawing of the actual area state in the scale of a cadastral map, including tract numbers, and indicating the required land parcelling or consolidation, and access from a public road to all plots.
- 4. Proofs of conformity of the land parcelling or consolidation with valid planning documentation.
- 5. Binding standpoints of the respective bodies and authorities, possibly their decisions equipped with legal force clauses, that an applicant attaches to the application if such standpoints or decisions were issued:
 - separately are attached to the documentation papers stating the respective body/authority, reference number, and date of issue for the area of:
 - environmental protection
 - nature and landscape protection and preservation
 - protection of water
 - protection of agricultural land resources
 - protection and preservation of forests
 - protection of raw materials deposits
 - preservation of monuments
 - road traffic and transportation
 - railway transportation
 - others, if not stated above
 -
 -
- 6. Opinions of the proceedings participants including municipality, if acquired before the proceedings start, or information that they were told about the application submission.
- 7. Separate attachments with information on:
 - applicants (point I. of the application)
 - proposed grounds (point II. of the application)
 - ownership and other rights (points III. and IV. of the application)
 - other participants in proceedings (point VI. of the application)

The respective authority address

Authority:

Street:

Postal code, municipality:

Place and date

Subject: Application for issuing a decision on protective zone

in accordance with §86 and in relation to §83 of the act No. 183/2006 Coll., on town & country planning and building regulations (Building Act), and §7 of the decree No. 503/2006 Coll., on more detailed arrangement of planning permission proceedings, public law contract and planning measure.

Part A.

I. Applicant

natural person

first name, last name, date of birth, permanent residence (or another address for mail delivering)

natural person carrying out business activities – application is related to the person's business activity

first name, last name, type of business activity, ID No., address registered in the Trade Register or in another regulated register (or another address for mail delivering)

corporate body

name or trade company, ID No. or similar information, seat address (or another address for mail delivering), person authorised to act on behalf of the corporate body

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If the application for decision issue has been submitted by several persons, the information as per the item I. is attached in a separate appendix:

yes no

Applicant acts:

independently

is represented by: first name, last name / name or trade company, delegate;
permanent residence / seat address (or another address for mail delivering):

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II. Proposed grounds for protective zone:

Municipality	Cadastral area	Tract No.	Type of land according to the Land Registry	Surface area

If the protective zone of a structure / facility is proposed, the applicant shall provide its identification according to the Land Registry.

If the protective zone is proposed across several grounds, the applicant shall attach information as per item II. in a separate appendix:

yes no

III. Participants, who have proprietary rights to grounds, structures, and facilities thereon

Ground tract No.: Cadastral area:

Structure / facility – identification according to the Land Registry:

Owner:

natural person

first name, last name, date of birth, permanent residence (or another address for mail delivering)

natural person carrying out business activities – application is related to the person's business activity

first name, last name, type of business activity, ID No., address registered in the Trade Register or in another regulated register (or another address for mail delivering)

corporate body

name or trade company, ID No. or similar information, seat address (or another address for mail delivering), person authorised to act on behalf of the corporate body

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Owner acts: independently is represented
Ground is owned by: applicant other person
Structure / facility is owned by: applicant other person

If the protective zone is proposed across several grounds, the applicants shall attach information as per item III. as a separate appendix:

yes no

IV. Participants, who have other property rights to grounds, structures, and facilities thereon

Ground tract No.: Cadastral area:

Structure / facility – identification according to the Land Registry:

Type of right: (e.g. right of user, mortgage, pre-emption right)

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Right holder: first name, last name / name or trade company, delegate; permanent residence / seat address (or another address for mail delivering):

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If the protective zone is proposed across several grounds where other property rights exist, the applicants shall attach information as per item IV. as a separate appendix: yes no

V. Information about existing use of the respective grounds, structures, and facilities thereon

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VI. Reasons for establishing the protective zone and justification of its extent

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VII. Specification of proposed restrictions or limitations, their impacts on functional and space arrangement of the area, and proposal of technical, and organization measures arising from that

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VIII. Foreseen protective zone duration period

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IX. List of proceedings other participants (not mentioned under items I. and III.)

First name, last name / trade name or company, representative, permanent residence (or another address for mail delivering):

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If the number of participants is great, the applicant shall attach information as per item IX. as a separate appendix: yes no

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applicant's or his delegate's signature

Part B.

Appendixes to the application:

- 1. A proof of ownership rights of the applicant, or a proof of right based upon a contract to make a measure to the grounds or buildings; these proofs shall be attached if such rights can not be verified in the Land Registry.
- 2. Power of attorney for the case of powers delegation, unless there exists a power of attorney for several proceedings, or power of attorney for the records.
- 3. A copy of cadastral map and a situation drawing of the actual area state in the scale of a cadastral map, including tract numbers and buildings thereon, and indicating the required protective zone.
- 4. Documentation showing clearly:
 - protective zone extent,
 - conformity of intended protective zone with valid planning documentation,
 - already existing protective zones, preserved areas, and floodplains,
 - public transport and technical infrastructure affected by the protective zone, with indication of back-up measures e.g. re-routings and new constructions.
 - structures and facilities on the protective zone territory with proposals for their further way of utilisation, possibly their removal.
- 5. Binding standpoints of the respective bodies and authorities, possibly their decisions equipped with legal force clauses, that an applicant attaches to the application if such standpoints or decisions were issued:
 - separately are attached to the documentation papers
stating the respective body/authority, reference number, and date of issue for the area of:
 - nature and landscape protection and preservation
 - protection of water
 - protection of air
 - protection of agricultural land resources
 - protection and preservation of forests
 - protection of raw materials deposits
 - waste disposal
 - protection of people's health
 - veterinary care
 - road traffic and transportation
 - railway transportation
 - air transportation
 - water transportation
 - energetics
 - utilisation of nuclear power and ionizing radiation

- electronic communications
- country defence
- civil defence
- fire protection
- others, if not stated above
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6. Opinions of the public and technical infrastructures owners to proposed back-up measures, indicated on the protective zone drawing, that an applicant attaches to the application:

separately are attached to the documentation papers stating the respective owner, reference number, and date of issue for the area of:

- electricity
- natural gas
- water
- sewerage
- heat distribution
- electronic communications
- transportation
- other

7. Opinions of the proceedings participants including municipality, if acquired before the proceedings start, or information that they were told about the application submission.

8. Separate attachments with information on:

- applicants (point I. of the application)
- grounds (point II. of the application)
- ownership and other rights (points III. and IV. of the application)
- other participants in proceedings (point IX. of the application)

The respective authority address

Authority:

Street:

Postal code, municipality:

Place and date

Subject: Notification about an intention within an area for planning approval issue

in accordance with §96 of the act No. 183/2006 Coll., on town & country planning and building regulations (Building Act), and §15 of the decree No. 503/2006 Coll., on more detailed arrangement of planning permission proceedings, public law contract and planning measure.

Part A.

I. Applicant

natural person

first name, last name, date of birth, permanent residence (or another address for mail delivering)

natural person carrying out business activities – application is related to the person's business activity

first name, last name, type of business activity, ID No., address registered in the Trade Register or in another regulated register (or another address for mail delivering)

corporate body

name or trade company, ID No. or similar information, seat address (or another address for mail delivering), person authorised to act on behalf of the corporate body

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If the application for planning approval issue has been submitted by several persons, the information as per the item I. is attached in a separate appendix:

yes no

Applicant acts:

independently

is represented by: first name, last name / name or trade company, delegate; permanent residence / seat address (or another address for mail delivering):

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II. Place of intention

Affected grounds:

Municipality	Cadastral area	Tract No.	Type of land according to the Land Registry	Surface area

If the intention concerns a structure / facility, the applicant shall provide its identification according to the Land Registry.

If the intention is proposed across several grounds / structures / facilities, the applicant shall attach information as per item II. in a separate appendix:

yes no

III. Participants, who have proprietary rights to grounds / structures / facilities, which are subjects of the requested intention

Ground tract No.: Cadastral area:

Structure / facility – identification according to the Land Registry:

Owner:

natural person

first name, last name, date of birth, permanent residence (or another address for mail delivering)

natural person carrying out business activities – application is related to the person's business activity

first name, last name, type of business activity, ID No., address registered in the Trade Register or in another regulated register (or another address for mail delivering)

corporate body

name or trade company, ID No. or similar information, seat address (or another address for mail delivering), person authorised to act on behalf of the corporate body

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Owner acts: independently is represented
Ground is owned by: applicant other person
Structure / facility is owned by: applicant other person

If the intention is proposed across several grounds / structures / facilities, the applicants shall attach information as per item III. as a separate appendix:

yes no

IV. Participants, who have other property rights to grounds / structures / facilities

Ground tract No.: Cadastral area:

Structure / facility – identification according to the Land Registry:

Type of right: (e.g. right of user, mortgage, pre-emption right)

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Right holder: first name, last name / name or trade company, delegate; permanent residence / seat address (or another address for mail delivering):

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If the intention is proposed across several grounds / structures / facilities where other property rights exist, the applicants shall attach information as per item IV. as a separate appendix: yes no

V. Basic information about the intention

Type and extent of the intention being announced, and its impacts on neighbouring grounds and structures

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VI. Information whether the intention is situated within a developed area or an area with development potential

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VII. Proof of conformity with planning documentation, general requirements on land use, and general construction requirements

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VIII. Information about existing state of the respective area, grounds, and structures thereon

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IX. Information that conditions within an area will not change significantly due to the intention

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X. Information that the intention does not mean new demands on public transport and technical infrastructure

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XI. Environmental impact assessment of the intention according to special regulation

- the intention does not require environmental impact assessment:
 - neither the act No. 100/2001 Coll., nor §45h and 45i of the act No. 114/1992 Coll., apply
 - a statement of the respective authority shall be presented saying that the intention is not a subject to environmental impact assessment according to the act No. 100/2001 Coll.
 - a standpoint of a nature preservation body excluding a major impact on an European significant locality or bird's area

an inquiry proceedings result certifying that the intention can not have any significant environmental impact

XII. List of proceedings other participants (not mentioned under items I. and III.)

First name, last name / trade name or company, representative, permanent residence (or another address for mail delivering):

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If the number of participants is great, the applicant shall shall attach information as per item XII. as a separate appendix: yes no

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applicant's or his delegate's signature

Part B.

Appendixes to the application:

- 1. A proof of ownership rights of the applicant, or a proof of right based upon a contract to carry out the intention; these proofs shall be attached if such rights can not be verified in the Land Registry.
- 2. Ground / structure / facility owner's approval (if it is other person than the applicant), where the intention shall be carried out, based on construction documentation, containing identification of the ground / structure / intention of the applicant, with owner's verified signature and with a situation drawing.
- 3. Power of attorney for the case of powers delegation, unless there exists a power of attorney for several proceedings, or power of attorney for the records.
- 4. A copy of cadastral map and a situation drawing of the actual area state in the scale of a cadastral map, including tract numbers, and indicating the required intention with its relations and impacts on surrounding.
- 5. Brief technical description of the intention with relevant drawings according to the intention's nature, in particular the most significant floor plans and views of buildings.
- 6. Standpoint or statement of the respective authority or office, or inquiry proceedings result certifying that the intention does not require its environmental impacts assessment.
- 7. Binding standpoints of the respective bodies and authorities, possibly their decisions equipped with legal force clauses, that an applicant attaches to the application if such standpoints or decisions were issued:
 - separately are attached to the documentation papers
 - stating the respective body/authority, reference number, and date of issue for the area of:
 - nature and landscape protection and preservation
 - protection of water
 - protection of air
 - protection of agricultural land resources
 - protection and preservation of forests
 - protection of raw materials deposits
 - waste disposal
 - protection of people's health
 - veterinary care
 - preservation of monuments
 - road traffic and transportation
 - railway transportation
 - air transportation
 - water transportation

- energetics
- utilisation of nuclear power and ionizing radiation
- electronic communications
- country defence
- country security
- civil defence
- fire protection
- labour safety
- others, if not stated above
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Note: The respective authority's binding standpoint must not express disapproval nor must the binding standpoint contain conditions (§96, par. 1 of the Building Act).

8. Opinions of the public and technical infrastructures owners of the possibility and way of the intention connection, indicated on a situation drawing, that an applicant attaches to the application:

- separately are attached to the documentation papers stating the respective owner, reference number, and date of issue for the area of:
 - electricity
 - natural gas
 - water
 - sewerage
 - heat distribution
 - electronic communications
 - transportation
 - other

9. Opinions of the proceedings participants including municipality, if acquired before the proceedings start, or information that they were told about the notification submission.

10. Separate attachments with information on:

- applicants (point I. of the application)
- grounds / structures / facilities (point II. of the application)
- ownership and other rights (points III. and IV. of the application)
- other participants in proceedings (point XII. of the application)